



Community Leader Role—Arrow Gold Program

Description

The Arrow Community Leader (ACL) will organize and lead employees in volunteer projects and fundraising events. They can represent a division, office group or region with multiple locations (i.e. Lower Mainland, Kamloops, Calgary and Edmonton areas).

- This role is available to all full-time Arrow employees, lease operators and lop drivers.
- The Arrow employee, lease operator or lop driver must be in good standing with the company and have completed any probation period.
- The ACL will work directly with Danielle Frothinger and liaise with other ACLs for ideas on creating and promoting volunteer and fundraising events. They will support employees working towards the Arrow Gold Matching and/or Reward programs.
- The ACL will be supported with a “tool-kit” of resources for their role and contribute to the development of the overall program.
- The Arrow Community Leader will receive ACL apparel to wear for events (i.e. jacket, hat, shirts).
- They will be rewarded with a \$400 donation made by Arrow to a charity of their choice at the completion of their term.

Expectations

- This is a one-year term, that can be renewed.
- Participate in team meetings (quarterly and as needed for events).
- If needed, the ACL must be willing to volunteer their own time for this role (reasonable amount they have available).
- The ACL will have the ability to maintain a positive and professional attitude and demonstrate solid communication and leadership skills.
- They should offer an overall motivating philanthropic attitude towards the programs.
- An employee may be removed from this role at any time if their ‘good standing with the company’ diminishes or does not exhibit a professional attitude towards this role.

Process

- Interested employees will review the role description.
- An informal interview will be completed with the employee (i.e. 15 min phone call).
- The application form is completed.
- A review completed with the employee’s manager.
- A commitment contract completed.
- The goal is to ensure clear expectations and the employee is a good match for the role.

If you have any questions and/or are interested in becoming a Community Leader, please email Danielle Frothinger at community@arrow.ca.